

Student Name:

Student ID:

Super Saturday Checklist

_____ Checked in at the registration table so we know you came.

_____ Filled out & turn in the KISD Extra Curricular Code of Conduct so you know what standards of character KISD and Central Singers expect from our students.

_____ Filled out & turn in the Field Trip and In-State Travel Permission form (requires medical insurance information). *Please bring your child's medical and insurance information with you.*

_____ Filled out the Central Singers Contact/Personal Information form using the QR code for your phone or the computer station.



_____ Paid choir fees for the year with this QR code, at the computer station (*using KISD Webstore & take a photo of receipt page for proof*), or at the payment station (*cash or money order only*). Once logged in online, to find choir follow these links: 1. Items at my student's school>clubs & organizations>choir



_____ Visited with our amazingly talented private voice teachers to get acquainted and consider enrolling in lessons (required for show choir students). They will also have scholarship paperwork available if needed.

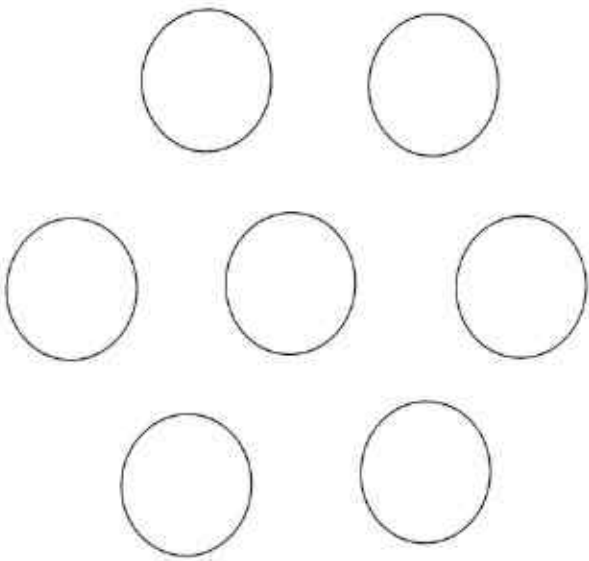
_____ Visited with the Booster Club Board to join this fantastic support organization for our kids (\$20 per individual, \$40 per family) and found out how you can volunteer when you are able.

_____ Received choir uniform in the choir room and check out with LeVie.

6. Boosters/Merchandise Sales

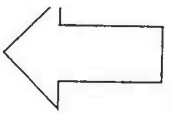
5. Meet with Voice Teachers

4. Fill Out Personal Info & Online Payments



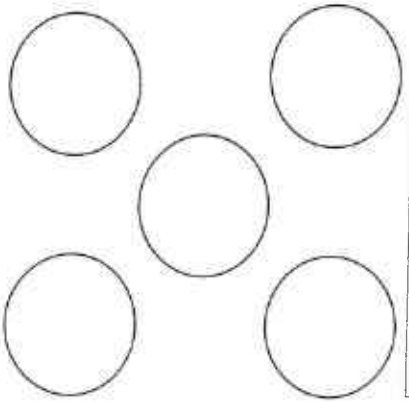
7. Boosters/Cookie Sales

9. Uniform Fitting



8. Cash/M.O. Payments

2. Fill Out Forms



3. Turn in Completed Code of Conduct & Field Trip Form

1. Check -In



Keller Independent School District Extracurricular Code of Conduct

The Keller Independent School District believes that being involved in Extracurricular activities is an honor, demanding many responsibilities.

The following are expectations of our students:

✓ Obtaining a quality education is the primary reason for attending school ✓ Intense competition coupled with good sportsmanship and courteous behavior ✓ Exhibit positive leadership ✓ Develop and maintain high morals and ethical values ✓ Conduct becoming of a young lady or gentleman ✓ Exhibit respect to coaches, faculty, officials, opponents and fellow students ✓ Develop and show school pride

Standards for District Extra Curricular Activities

Keller ISD students are expected to adhere to the *District Student Code of Conduct* as it applies to school-related and/or school sponsored activities. Prior to participation in a Keller ISD Extracurricular activity, the student and parents must read and sign a copy of the *Extracurricular Code of Conduct*. As previously stated, students involved in extracurricular activities are expected to maintain high standards of ethical conduct. Extra curricular participation is viewed as a privilege; therefore coaches and directors may develop within their program a more stringent *code of conduct* that is consistent with that of the Keller Independent School District. Misconduct that reflects negatively on Keller Independent School District may fall under the Code of Conduct. Disciplinary action or suspension may be mandated to students who are involved in a disciplinary

infraction (including, but not limited to drugs, alcohol, tobacco, violent behavior, and other illegal offense) that results in the violation of the district Student Code of Conduct, which in turn results in a CPC assignment. Any offense or violation to the District Code of Conduct or Extracurricular Code of Conduct, may be considered an offense.

Administrative Procedures for the Keller ISD Code of Conduct

The following administrative procedures have been adopted by the Keller ISD Extracurricular Department to deal with violations of the Extracurricular Code of Conduct. **All violations will adhere to the following policies:

1. Confirmation that a violation has occurred via one of the following:
 - A. Report from a law enforcement agency
 - B. Personal disclosure by the participating student
 - C. Observed behavior by a school employee
2. Notification to parents or legal guardian within 72 hours

3. Notification of campus principal by activity sponsor

4. Parent and player meeting with sponsor and any or all of the following as applicable (administrative panel)

A. Athletics – Campus coordinator, Athletic Director, Principal or designee
B. Fine Arts – Fine Arts Director, Principal or designee

C. Band, Drill Team, Cheerleaders, UIL academic events – Principal or designee

5. Determine type of discipline to be administered:

Copies of meeting summary sent to the activity sponsor, campus principal and or district level director.

Cumulative Offenses

Disciplinary offenses committed in grades 7 and 8 are cumulative for a student's

middle school career, but will not carry on to high school. Any subsequent offenses that occur in high school will be cumulative during the students' high school career.

Exceptions to this rule are if a middle school student commits a Class A misdemeanor or is found guilty of a felony. In this case, the offenses will carry from grade 7 through the completion of grade 12.

Categories for the Code of Conduct Offenses:

Level 1 Class B or C misdemeanors or misconduct that does not involve a law enforcement agency. At the disciplinary panel's or sponsor's discretion the student may continue to participate in activities while penalties are being assessed.

* If a student is arrested for a crime of violence then he or she may be suspended until their case has been decided. If the student is found guilty then the appropriate level one offense penalties will be administered.

Explanation of Disciplinary Action Taken 1st Offense

✓ Meeting with student, parent and discipline panel ✓ Student will be assigned by school official **up to two** of the following:

▪ Twenty hours of community service

▪ Twenty miles of running

▪ Two week suspension from activities if in season

* In cases involving substance abuse, students may be additionally asked to attend substance abuse counseling.

2nd Offense

- ✓ Meeting with student, parent and discipline panel
 - ✓ Suspension from activities for a minimum of 30 days
 - ✓ Student will be assigned **one or both** of the following
 - Twenty hours of community service
 - Twenty miles of running
- * In cases involving substance abuse, students may be additionally asked to attend substance abuse counseling. **Students involved in their second substance abuse offense must attend substance abuse counseling.**

3rd Offense

- ✓ Meeting with student, parent and discipline panel
 - ✓ Penalty will include suspension from activities for one calendar year
- * In cases involving substance abuse, students may be additionally asked to attend substance abuse counseling. **Students involved in their second substance abuse offense must attend substance abuse counseling.**

Level 2 - Misconduct Involving Felonies or Class A Misdemeanors

Explanation of Disciplinary Action Taken 1st Offense

If a student is arrested for a felony crime or a Class A misdemeanor ✓ Student will be suspended from all activities until the case is completed ✓ Students found NOT GUILTY will return to the activity with no further penalty ✓ Students found GUILTY will be removed from all activities for a period of one calendar

year * In cases involving substance abuse, students may be additionally asked to attend substance abuse counseling. **Students involved in their second substance abuse offense must attend substance abuse counseling**

2nd Offense If a student is arrested for a felony crime or a Class A misdemeanor

✓ Student will be suspended from all activities until the case is completed ✓ Students found NOT GUILTY will return to the activity with no further penalty ✓ Students found guilty will be removed from the program

Appeals: Board Policy FNG (Local) will be provided upon request

Keller ISD Extracurricular Code of Conduct Signature Page

This page must be signed by the parent/legal guardian and returned to the coach or activity sponsor before a student may participate.

Signing this sheet signifies that the student and parent/legal guardian of the student has read and understands the procedures and punishments for violations of the extracurricular Code of Conduct.

Student Printed Name: _____

Student Signature: _____ Date: _____

Signature of parent/legal guardian: _____ Date: _____

This page must be signed and turned into the offices of the Coaches, Sponsor, or Activity Director, prior to any practice or competition.

*****Please return only this page*****

FIELD TRIP AND IN-STATE TRAVEL PERMISSION FORM
Keller Independent School District

In order for the student to participate in the field trip or in-state travel, parent must complete and sign the form below and return it to the District sponsor named above.

By my signature below, I _____, parent/guardian of _____
Certify to the best of my knowledge that the following information and statements are accurate and true.

Student Name: _____ Birthdate: ____/____/____
(Last) (First) (M.I.) (mo) (day) (yr)

School Attended: _____ Grade Level: _____ Teacher's Name: _____

Full Address: _____
Phone: _____

Parent/Guardian Name(s): _____

Phone Number(s): Please give all numbers where you can be reached, including business, pager or mobile numbers.

Emergency Contact (other than parent/guardian when parent/guardian cannot be reached.)

Name: _____ Relationship to Student: _____

Full Address: _____
Phone: _____

Medical Information: Doctor's Name: _____ Phone: _____

Health Insurance Carrier: _____

Policyholder Name: _____ Policy Number: _____

In the event that emergency medical treatment becomes necessary for my student while on the trip and I cannot be contacted, I authorize the school to obtain the necessary treatment.

I understand that all students participating in the trip are required to ride in transportation provided by the school. The school district will not be liable for injuries to students riding in vehicles not provided by the school.

I understand that the District's rules and regulations regarding conduct and discipline apply while students are participating in the trip. Also, the student is required to follow any special rules developed for this particular trip. I understand that in order for my student to participate in major trips, he or she must comply with scholarship and eligibility requirements according to UIL guidelines.

I release the District, its Board of Trustees, staff, and employees from any damages arising from this trip, except to the extent that liability may be imposed under Texas law. The District, its Trustees, employees, and agents may still claim any governmental or professional immunities allowed by law. As parent or guardian, I agree to hold the District, its trustees, employees, and agents harmless from any damages that may result from my student's actions on the trip.

I have read and understood this permission form and I sign it voluntarily and with full knowledge of its significance. I hereby give permission for my student to participate in this trip.

Signed by: _____ Date _____
(Parent/Guardian)

Central Singers Payments
Please print information legibly

Student Name: _____

Student ID #: _____

Circle choir name and period: Chamber Singers (5th) Scarlet Singers (2nd)
 Canto Dolce (1st) Cantare (3rd)
 Bel Canto (4th) Kantorei (8th)

Item	Price	Quantity	Total
*Choir Fee (mandatory item)			
-This fee includes but is not limited to: uniform rental, accessories, bus rental, supplemental music, and choir t-shirt	\$100		

All-State Round One Competition Fee	Price: \$10	Quantity:	Total:
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*For students who will participate in the All-State Process.

Varsity Polo	Price: \$20	Quantity:	Total:
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*for new students to Chamber/Scarlet Singers or returning members who need one

Received by: _____ Total Paid Today: _____

Cash amount: _____ MO#: _____ Online Payment: _____

Guardian Signature: _____



KELLER INDEPENDENT SCHOOL DISTRICT
DEPARTMENT OF FINE ARTS

**The Keller ISD Fine Arts Private Lesson Program
Parent Consent Form**

The Keller Independent School District has traditionally offered students the opportunity to study privately through an organized private lesson program through the Fine Arts Private Lesson Program. Private lessons are offered as a supplement to classroom instruction. The lessons are designed to utilize the characteristic literature of the instrument, voice, or audition, not to rehearse the literature which a student will be performing in the fine arts classroom. Participation in the supplemental lesson program is optional. All students will have access to supplemental lessons based upon the private instructor's availability of time.

STUDENT RESPONSIBILITY TO THE PRIVATE INSTRUCTOR

1. Be fully prepared for each lesson.
2. Supply the method books and other materials as required by private study.
3. Participate in all activities required as a condition of private study.
4. Notify the instructor within 24 hours if a lesson is to be canceled unless there is an emergency.

LESSON LOCATION AND SCHEDULING

Lessons will be taught at the school the student attends, except as arrangements needing modifications for summer lessons. Lessons will be scheduled by the private instructor and fine arts teacher. Lessons can be scheduled during the student's fine arts class, during lunch, and before/after school. No lessons will be scheduled during academic time. Should the instructor be unable to teach a lesson, missed lessons will be made-up. The fine arts teacher will aid the student by advising the private lesson instructor of concerts, programs, holidays, testing, etc, which would result in any interruption of the regular lesson schedule.

FINANCIAL IMPLICATIONS

Instructors will be paid according to their consecutive years of experience in Keller ISD, and range from \$20-\$22 per lesson. Lessons are twenty-two minutes to thirty minutes long, depending on the student's class period. Instructors will be paid directly by the student at the time of the lesson or monthly. Checks should be made payable to the private lesson instructor. Limited partial-lesson scholarships may be available. Check with the campus teacher for eligibility requirements.

Should you have specific questions about any part of the program, please contact the student's teacher.

Parent Information on Policies and Procedures

Please take a moment to read the information below with the detailed information about the program. If you have any further questions, your child's fine arts teacher will be happy to answer them.

- Private lessons are available to any student participating in a middle school or high school fine arts course in the KISD. Participation is completely voluntary.
- The KISD Private Lesson Program is administered by the Director of Fine Arts and the KISD fine arts staff.
- The private instructors have been recruited, interviewed, and recommended by KISD fine arts teachers.
- Lessons are taught in practice rooms and classrooms of schools during fine arts classes, lunch hour, before or after school. No lessons will be scheduled during academic classes.
- The private lesson fee is as follows (one lesson is 20-30 minutes):
 - Instructors with 0-5 consecutive years in Keller - \$20/lesson
 - Instructors with 6-10 consecutive years in Keller - \$21/lesson
 - Instructors with more than 10 consecutive years in Keller - \$22/lesson
- Fees are paid directly to lesson instructors.
- Students provide all instructional materials (books, music etc.)

All students who participate in the program must first complete an application form with the signature of a parent/guardian. These forms are available from either a music private instructor or KISD teacher.

Students are expected to notify music private instructors at least **24 hours** in advance of missing a scheduled lesson. The instructor and/or supervising director may make exceptions in the event of sudden illness or emergency. The music private instructor may provide makeup lessons subject to agreement with the students and parents.

The private instructors are allowed to set their own attendance policy as long as it adheres to the following:

- Excused absences will be made up or a credit given as determined by the private instructor. Excused absences will consist of, but not be limited to, school sponsored trips, sickness (with proper notice), school testing, school change of scheduling, circumstances out of student's control (fire alarm, school bus late, etc.)
- Unexcused absences will not be refunded or made up by the instructor. Unexcused absences will consist of, but not limited to, forgetting about lessons, absences (sickness, trips, etc.) without notification, or choosing to do another activity during scheduled lesson time.

Students may stop taking lessons at the end of any month. A student may be dropped by an instructor, with the approval of the supervising director, for excessive absences, failure to make satisfactory progress or unacceptable behavior. Instructors are strongly urged to temporarily postpone student's lessons if they are behind in payments until that account is caught up to date.

Please complete this enrollment form and give to your fine arts teacher if you want to participate in the private lesson program.

KELLER ISD FINE ARTS PRIVATE LESSON PROGRAM

I have read the parent/student information sheet and desire that my child take advantage of the individual lessons given through the fine arts department of the Keller Independent School District. I understand that the appropriate instructor will contact my child to establish a lesson time to coincide with the fine arts class or after school. I have read and agree to the guidelines put forth by Keller ISD which pertain to the Fine Arts Private Lesson program.

PARENT PRINTED NAME

PARENT SIGNATURE

DATE

Please furnish the information requested below and give this form to your child's fine arts teacher.

STUDENT'S NAME

SCHOOL

ADDRESS

CITY

ZIP CODE

HOME PHONE

PARENT'S WORK PHONE

PARENT'S EMAIL ADDRESS

STUDENT'S EMAIL ADDRESS

Did the student take lessons during the previous school year? Yes _____ No _____

If yes, who was the private instructor? _____

What instrument does the student play? _____
(if choir, write "voice")

What band class/choir is your student in? _____
(ex. School Name- Symphonic Band)

Office Use Only: Sent _____

